

# HIMACHAL PRADESH PUBLIC SERVICE COMMISSION

## Advertisement No.VIII/2009

Applications on the OMR Computerized application forms are invited from the eligible and desirous Indian citizens for admission to the Himachal Pradesh Administrative Service Combined Competitive (Preliminary) Examination followed by Main written examination and viva-voce test for recruitment to the posts/services to be filled in on the basis of H.P.A.S. Combined Competitive Examination, 2009. The details of the posts/services is as under: -

1. Eight vacancies of Himachal Police Service, Class-I (Gazetted) in the pay scale of Rs.7880-13500/- (Pre-revised). Out of these, 02 vacancies are reserved for Scheduled Caste (S.C.) candidates of H.P. and 01 each is reserved for Scheduled Tribe (S.T.), Other Backward Classes (O.B.C.) & General Ex-servicemen (X-Man) candidates of H.P.
  2. Three vacancies of Excise and Taxation officer Class-I (Gazetted), in the pay band of Rs.10300-34800/- + Grade pay Rs.4400/-. One vacancy is reserved for the Other Backward Classes ( OBC) candidates of H.P.
  3. Two vacancies of Treasury Officers, Class-II (Gazetted), in the pay scale of Rs.7000-10980/-(Pre-revised). One vacancy is reserved for OBC candidates of H.P.
  4. One vacancy of Assistant Registrar, Co-operative Societies, Class-II (Gazetted), in the pay scale of Rs.7000-10980/-(Pre-revised) reserved for Blind candidates of H.P.
- ❖ The number of vacancy(s) in the services/posts which relate to the year, 2009, if received from the Govt. upto 30<sup>th</sup> June, 2010 shall be included for the purpose of selection of candidates on the basis of aforesaid examination. Also, the number of vacancies to be filled in on the basis of this examination may increase or decrease.
- ❖ Paid application forms inclusive of examination fee along with two envelopes and Booklet of Information Brochure containing syllabus and detailed instructions to candidates will be available at the Reception Counter of H.P. Public Service Commission & at all Distt. Headquarters except Shimla / Kinnaur / Lahaul & Spiti in the Pradesh through the whole sale / retail shop(s) / Gas Agencies of H.P. Civil Supplies Corporation Ltd.

### The rates and colours etc. are as follows:-

Sr.No	Category	Cost of Form including examination fee	Colour of Application Form
1.	General / Persons with disabilities/ Others.	Rs.300/-	Pink
2.	SC/ST/OBC of H.P.	Rs.115/-	Orange
3.	Ex-servicemen of H.P.	Rs.50/-	Gloria Red

Application forms can also be obtained by post on payment of Rs.350/-, Rs.165/- & Rs.100/- i.e. inclusive of postal charges by General category candidates and candidates belonging to S.C./ S.T./ O.B.C. & Gen. Ex-SM. of Himachal Pradesh, by means of Crossed Bank Draft of scheduled Bank in favour of Secretary, H.P. Public Service Commission, payable at Shimla only. All requests for supply of forms by post must reach the office of the Commission at least 10 days before the last date

prescribed for the receipt of applications. The Ex-servicemen candidates of H.P. who were relieved from the Defence Services on their own request before completion of their normal tenure of service under the Govt. of India shall have to pay cost of application form inclusive of examination fee as is applicable to them in the respective category.

The copies of Brochures containing syllabi and other instructions will be supplied with the OMR application forms.

- ❖ The last date for receipt of applications complete in all respects, in the office of the Commission is 31-01-2010 ( 15-02-2010 for the candidates residing in Andaman and Nicobar Islands, Lakshdweep, Ladakh Division of J&K State, Assam, Tripura, Meghalaya, Nangaland, Manipur, Mizoram, Arunachal Pradesh, Pangi and Bharmour Sub Divisions of Chamba District, Kinnaur district, Dodra Kwar sub Division of Shimla District and Lahaul & Spiti District of Himachal Pradesh whose applications are received by post / speed post only from these areas). In case applications are received by hand or through courier service, benefit of extended time shall not be available regardless of the residence of the applicants.

**Applications after these dates will not be entertained. The Commission will not be responsible for delay in receipt of applications due to any reasons whatsoever.**

#### **ELIGIBILITY CRITERIA.**

- (a) A candidate must possess a Bachelor's Degree or its equivalent from a recognised University.
- (b) A candidate must have attained the age of 21 years and must not have attained the age of 35 years on the first January 2009, meaning thereby that candidates born on or after 02-01-1988 are underage whereas applicants born on or before 01-01-1974 are overage.

Provided that the upper age limit is relaxable by five years for candidates belonging to the Scheduled Castes/ Scheduled Tribes/ Other Backward Classes / Persons with disabilities and Children/Grand Children of Freedom Fighters of Himachal Pradesh as declared by the Govt. from time to time. Age relaxation is also available to Ex-servicemen candidates of H.P. as per provisions in Rules/ Instructions of H.P. Govt.

Provided further that a Govt. servant who is holding substantive / officiating appointment in H.P. Govt. or in High Court or any

Court Subordinate thereto and employees of the Public Sector Undertakings / Corporations / substantially owned or controlled by the H.P. Government shall be eligible to appear in the examination if he / she possesses a Bachelor's degree of a recognised University and has not attained the age of 42 years on the first day of January of the year in which the applications are invited by the Commission for Competitive examination. Any person who is eligible under this sub-rule and wishes to appear in the examination shall submit his / her application in the prescribed form through his / her Head of Office to the Secretary, H.P. Public Service Commission

- (c) A candidate who has appeared at an examination, the passing of which would render him eligible to appear at the examination but has not been informed of the result, may apply for admission to the examination. A candidate who intends to appear in such qualifying examination, may also apply provided the qualifying examination is completed before the commencement of this examination. Such candidates will be admitted to the examination, if otherwise eligible, but the admission would be deemed to be provisional and subject to cancellation if they do not produce proof of having passed the examination in any case not later than two months after the commencement of (Main) written examination, failing which their candidature shall automatically stand cancelled.
- (d) Candidates who have passed the final professional M.B.B.S. or any other Medical Examination equivalent thereto but have not completed their internship by the time of submission of their application for the HAS etc. examination will be provisionally admitted to the examination provided they submit along with their applications a copy of certificate from the University / Institutions that they had passed the requisite final professional medical examination. In such cases, the candidates will be required to produce at the time of their interview original degree or a certificate from the concerned competent authority of the University / Institutions that they had completed or requirement (including completion of internship) for the award of degree.
- (e) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh is a desirable qualification.
- (f) A candidate must be a citizen of India.

The above eligibility conditions shall be subject to change, if any in the relevant Rules related to Himachal Pradesh Administrative Services and those of the concerned Allied Services, as are notified by the Himachal Pradesh Government.

#### **SCHEME OF EXAMINATION:**

Initially, Preliminary examination consisting of 2 papers based on objective type multiple choice questions, on the following pattern will be held at Shimla, Solan, Mandi, Dharamsala, Nahan and Una centres.

- Paper-I            General Studies**  
Multiple choice objective type question papers consisting of 120 questions. Each question carries one mark. The duration of the paper will be two hours.
- Paper-II            Optional Paper**  
Multiple choice objective type question papers consisting of 120 questions. Each question carries one mark. The duration of the paper will be two hours. Optional Paper will be selected by the candidates out of 22 Optional Subjects given in the syllabus of Preliminary examination.

1. The candidate must specify in his/her application form the Optional Subject he/ she desires to take. He/she may intimate change, if any, in this regard to the Commission's office but not later than the last date prescribed for receipt of applications. It may also be noted that there should not be any variation between the figures of Optional Subject code in the boxes and encoding thereof done in the circles. In case of any variation,

Code of Optional Subject written by a candidate in figures in the boxes shall be treated as final.

2. The candidates declared qualified in the Preliminary examination will be entitled for admission to the Main written examination, if otherwise found eligible.

3. The number of candidates to be called for Main written examination will be about 20 times of the total number of vacancies to be filled in on the basis of aforementioned examination.

4. The number of candidates to be called for viva-voce test after the Main written examination by the Commission shall be at its discretion on the basis of marks obtained by them in the Main written examination only. As far as possible this number will be three times the total number of vacancies.

5. Marks obtained by the candidates in the (Preliminary) examination will not be counted for the purpose of final order of merit. However, marks obtained in the Main written examination as well as in the viva-voce test would determine their final merit for selection.

6. The option exercised by the candidates will be taken into consideration while determining their order of merit for selection to the various posts/services.

**Other conditions:-**

1. Onus of proving that candidate is qualified shall be on the candidate. In case no date of notification/declaration of final result is mentioned in any certificate the date of issue of certificate shall be deemed date of obtaining Essential Qualification Incomplete, defectively filled up, old ,unsigned and zerox application forms will not be entertained and no subsequent correspondence will be admitted.
2. Categories like General/ SC/ST/OBC/ Persons with disabilities /Ex-Servicemen once claimed in the application forms will not be substituted/changed later on.
3. The decision of the Commission as to the eligibility or otherwise of a candidates for admission to interview or selection will be final and no correspondence / personal enquiries will be entertained.
4. The SC/ST/OBC Candidates must possess such certificates on lineage of paternal families.
5. The applicant shall paste his/her latest photograph in the space provided in the application. He/she is also required to paste a similar photograph on the Identity Card portion of his/her Admission Letter, which will be supplied to him/her for appearing in the HPAS Main examination as well. In case, photograph pasted on the application of Preliminary examination is found different / varying to that of pasted on the Identity Card for appearing in the Main examination, the candidature of such candidates shall stand cancelled. The candidate is required to write his / her name and particulars on the back side of his / her photo before pasting it on the application.
6. Generally Wards of Ex-serviceman erroneously mention and encode the code of Ex-servicemen of H.P. in the relevant Column of the Computerised application forms. **It is made clear that there is no reservation for the Wards of Ex-servicemen of H.P. in these services.** Therefore, they shall write and encode the code of category(s) to which they belong. The Ex-servicemen candidates of H.P. must go through the relevant Rules and instructions of the reservation notified / issued by the H.P. Govt. from time to time in order to ensure their eligibility for admission to the aforesaid examination. Similarly, other reserved categories candidates are also required to go through the relevant instructions in order to ensure that they are eligible under the particular category(s).

7. The candidates are advised to carefully read the instructions supplied alongwith computerised application form regarding their eligibility for admission to this examination in terms of instructions/conditions and essential qualification. The applicants will be admitted provisionally on the basis of claims made by them in their applications.
8. It is further made clear that while making claims in support of their qualifications, eligibility conditions, the candidates should write / encode the boxes /circles so prescribed in the computerised application form properly as per instructions and should not conceal any facts with reference to their eligibility conditions. **It may be noted that in case of any variation in support of claims, the figures and words mentioned in the squares will be treated as final and no subsequent correspondence will be entertained for change therein.** In case any candidate conceals any fact(s), if detected later-on, his/her application/candidature will be rejected /cancelled straightway even after having qualified (Main) written examination. If such fact(s) comes in the notice of appointing authority during the tenure of service, his services will be terminated/dismissed forthwith. The appointing authority may cancel the offer of appointment in case the recommendee is not found eligible after confirming / verifying the eligibility from original documents and from the concerned agency.
9. The candidates who are declared qualified in the (Preliminary) examination shall be required to apply for (Main) written examination separately on the prescribed application form to be supplied by the Commission. The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the main Written examination will be final and no correspondence / personal inquiry will be entertained therefor.
10. The eligibility conditions of the candidates called for viva-voce test will also be determined on the day of interview on the basis of their original documents and rejection, if any, at that stage.
11. The allocation of examination centres for (Preliminary) examination will be made according to the option exercised by the candidates in the application form. This examination will be conducted in the examination centres located at Shimla, Solan, Nahan, Mandi, Dharamshala and Una respectively in case adequate number of candidates opt for each of these stations as examination venue. However, the Commission reserves the right to allot any centre of examination to candidates irrespective of the option exercised. The centre for the (Main) written examination will, however, be at Shimla only.
12. The candidate must enclose self addressed post card with the application for acknowledging the receipt of application.
13. Re-checking / Re-evaluation for the preliminary as well as for the main written examination shall not be allowed in any case.
14. If any visually impaired candidate requires scribes, he / she has to request for the same in writing to the Commission after receipt of his / her roll number. Such applications will be entertained on merit and as per the rules.

Sd/-  
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